



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
October 3, 2019
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held on October 3, 2019, at Gila Pueblo Campus ZOOM Room 522, 8274 S. Six Shooter Canyon Rd, Globe, Arizona, 85501 and at the Payson Campus ZOOM Room 209, 201 N. Mud Springs Rd, Payson Arizona 85547, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President (Via phone)
Jan Brocker, Vice President and Secretary
Kurt Knauss, Member
Samuel I. Moorhead, Member

Governing Board Members Absent:

N/A

Also Present:

Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L.Q. Harris, Software Support Specialist, Heston Welker, VP of Operations (via phone) and Keith Alexander, Special Assistant to the President-Community and Government Relations (via phone).

OTHER GUESTS There were no guests in attendance

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called to order the Gila County Community College District Governing Board Work Session meeting at 9:01 a.m. on October 3, 2019. President Spehar called roll. President Spehar asked that the record show that there is a quorum with members Brocker, Moorhead and Spehar being present. Member Moorhead led the Pledge of Allegiance. President Spehar announced that there were no guests at the Gila Pueblo Campus or the Payson Campus.

2. Discussion

A. Facility Management Policy-Signage/Information/Discussion

President Spehar stated that there were several facility management policy statements, 2. A. through 2.D, shown on the agenda which he would run through quickly so the Board could get a feel for them. The new contract gives the Board the authority to implement policies related to facility management. President Spehar gave a brief summary of each policy listed below. President called for questions; there was no response. (Copy attached and made a part of the official minutes.)

Member Moorhead announced that Member Knauss was in attendance. President Spehar asked that the record show four Board members present.

B. Facility Management Policy-monuments, memorials, etc./Information/Discussion

President Spehar summarized this policy under item 2.A
(Copy attached and made a part of the official minutes.)

C. Facility Management Policy-facility alterations, modifications/Information/Discussion

President Spehar summarized this policy under item 2.A
(Copy attached and made a part of the official minutes.)

D. Facility Key Control/Information/Discussion

President Spehar summarized this policy under item 2.A
(Copy attached and made a part of the official minutes.)

E. Church Facility Usage Agreement/Information/Discussion

President Spehar stated that Counsel has reviewed and approved this item. President asked Dean Butterfield to run this item by the Board explaining what it covers for the Jazz class. Dean Butterfield explained this agreement is similar to the agreement we did in May and will allow the College to use the First Church of the Nazarene for a concert in December culminating the class. There is no charge to the District for the room. The Agreement in the packet was incorrect so Dean Butterfield stated she would bring the correct agreement to the November meeting.

(Copy attached and made a part of the official minutes.)

F. Consideration for Approval of New Logos & Signage for the Gila Pueblo and Payson Campuses Information/Discussion

President Spehar provided background information on this item. The Federal Department of Education and the Higher Learning Commission conducted inspections and one of the discrepancies found at EAC had to do with causing confusion concerning who is accrediting and issuing diplomas and certificates. He stated that the Board knows those diplomas and certificates come in the name of EAC not Gila Community College. The requirement is that we clarify this issue. President informed that he, Vice President Bocker and the campus Deans have been working with Keith Alexander and his people to get new logos and new signage. He thanked everyone who worked on this. Those are the logos presented in the Board packet. President called for questions or concerns. Vice President Bocker had concerns about repeating Gila twice and no indication that this is a community college unless you read the small font. She stated that it looks like a great logo for Gila County. She did state that she would leave it up to those who have to make this operational. Mr. Alexander provided some information regarding font and style and what could be changed and what could not be changed so long as it is legal and much discussion followed. President Spehar stated that the signage must be completed in a month. Vice President Bocker provided a solution stating that the large Gila remain and the second Gila be dropped. The second line should read County Community College and the last line would read Provisional District. Discussion followed. Keith Alexander stated that yes they would make the signage as stated by Vice President Bocker and if a problem arises they will make the adjustment.

3. Reports**A. President/Board Report/Information/Discussion**

President Spehar stated that member Jennifer White from Payson has resigned and he is currently working with Roy Sandoval, Superintendent of Public Instruction to get the position filled as soon as possible. President stated that in November he would bring a proposal recognizing member White's service on the Board.

President Spehar informed that he will be in Payson for the November 7th Board meeting. He will be meeting with the Dean, Vice President Bocker and others after the Board meeting.

President stated that for 301 funding there are already a number of proposals and our lobbyist is monitoring this closely.

B. Dean's Report/Information/Discussion

Dean Burke was not in attendance Susan Gallo presented Dean Burke's report for the Board. (Copy attached and made a part of the official minutes.)

C. Dean's Report/Information/Discussion

Dean Butterfield read her written report for the Board. President questioned Dean Butterfield regarding enrollment figures. Dean Butterfield stated she did not have the final numbers but enrollment was up three per cent from this time last year. President Spehar requested that the Deans report their enrollment figures at next month's Board meeting. (Copy attached and made a part of the official minutes.)

D. Financial Report/Information/Discussion

Susan Gallo informed there were two sheets of Budget Recap and also the financial recap for July and August 2019. Vice President Bocker asked if there was a year-end report. Susan stated that she is expecting it by mid-October.

Member Moorhead informed that October is tax paying time for homeowners.

President Spehar thanked Susan for eliminating most of the deficiencies from the audit. He stated that one of the three remaining deficiencies had to do with our not setting out for bid on certain projects (he believed there were 5 or 6 of them) and the aggregate total was \$67,000. Susan provided information on the EAC policy which states \$10,000 needs 2 quotes and \$50,000 needs three bids. President informed that he would contact the Auditor General regarding the wording in the report as to whether it is a deficiency or just a suggestion to fix and bring the information to the Board at the next meeting.

4. Standing Business**A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Bocker informed that she has been in touch with the Higher Learning Commission to see if they had a pool of consultants who might work with us on the accreditation process. She stated that they do not furnish that information so we will go forward in a different direction. Vice President Bocker stated that she and the Deans would get together on some issues regarding tuition for next year and aligning with the EAC tuition along with class fees. Her expectation is that they will get together and have everything in place by end of year.

B. Update on the Board Policy Strategy/Information/Discussion

Vice President addressed this in item A.

C. Update on the Legislative Strategy/Information/Discussion

President Spehar stated that he did not have anything to add from what was covered in the President's Report regarding 301 funds.

D. Update on Communication Strategy/Information/Discussion

Leitha Griffin provided information regarding last month's events.

- A tour of the Regional Training Center that had been requested by Sharon Gerard has been cancelled and no rescheduling is planned at this time.
- Attended Payson Roundup Marketing meeting on September 18th.
- Attended the Globe-Miami Chamber of Commerce meeting on September 26th.
- Attended the Payson High School and Career and College Readiness Event on September 27th.
- Attended the Rim Country Chamber of Commerce luncheon on Tuesday October 1st.
- Solangel and Mary Rhinehart attended the Globe High School FAFSA Night on October 1st.

Some of the upcoming events include the following:

- Leitha will attend the Senior Citizens Expo in Payson tomorrow.
- The Pinal Mountain Foundation for Higher Education annual Octoberfest will be held Saturday evening at Farley's from 4:00 to 8:00 p.m.
- Registration for Spring Semester begins October 15, 2019.
- Marketing is currently working on flyers and social media posts to promote Spring Semester.
- Redoing bulletin boards on both campuses to promote events for the campus and foundations.
- 7 days were spent in Payson and 12 days in Globe.

E. Update on the Partnering Strategy/Information/Discussion

President Spehar did not have anything recent to report. Most of his time has been spent with EAC regarding the new contract.

F. Update on Funding Strategy/Information/Discussion

Member Moorhead reported that he is expecting to see a proposition concerning 301 funding and also one addressing the legalization of marijuana for recreational use and that may have an impact on us as employers. He stated he is concerned regarding the loss of 86 students this semester.

The Freedom of Expression Committee is working well.

G. Update on Freedom of Expression Committee/Information/Discussion

This item addressed under the Funding report.

5. General Information and Discussion of the Same/Information/Discussion

- A. The next District Governing Board meeting is Thursday November 7, 2019, at 9:00 a.m.

President Spehar asked for a motion for adjournment. He asked that the Board meet back at 10:05 a.m. to convene the regular session.

6. Adjournment/Action

Motion 10032019#1

Member Knauss so moved. Member Moorhead seconded the motion. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it. Work session meeting adjourned and will meet back at 10:05 a.m. for Regular meeting. (Brocker, Knauss, Moorhead and Spehar voting in favor).

Meeting adjourned at 9:55 a.m.

Respectfully submitted,



Recording Secretary

Attest:



Jan Brocker
Vice President - Secretary